

How to set up two-factor authentication

What is two-factor authentication?

Two-factor authentication is a security process that provides an additional layer of protection for your account beyond just a username and password. This is done by requiring users to provide an additional factor/method to verify their identity.

What additional factor/method does Suralink use?

Suralink utilizes mobile authentication using authenticator apps on your mobile device. Suralink supports Google Authenticator, LastPass, Microsoft, Duo, and Authy.

How do I enable two-factor authentication for my account?

1. Log in and select My Account in the footer of the page.



2. On the left side of the page select "Two-factor".



Session settings



3. Follow the 3 steps outlined to set up Two-factor authentication on your mobile device.

STEP 1

Download and install a mobile authenticator app

Mobile Authenticator apps add two-factor authentication to your account login to help keep your data safe.

After your chosen mobile authenticator app is installed on your mobile device, open it and move to the next step.

Two-factor authentication	
STEP 1 Install the app	3 STEP 3 Enter your code
STEP 1	MOBILE AUTHENTICATOR APPS WE SUPPORT:
Download and install a mobile authenticator app	Google Authenticator
Mobile Authenticator apps add two-factor authentication to your account login to help keep your data safe.	•••• LastPass
After your chosen mobile authenticator app is installed on your mobile device, open it and move to the next step.	oud 🔤
	Microsoft Authenticator
Next Step	O Authy
	Available for free on iOS, Android & Windows.



STEP 2

Open the mobile app, then scan or enter the code.

Two-factor authentication

STEP 1 Install the app	3 STEP 3 Enter your code
STEP 2 Scan or enter code Open the mobile app, then scan the QR code.	Next Step

STEP 3

Enter the six digit passcode shown in the mobile app.

Two-factor authentication		
Step 1 Install the app	3 STEP 3 Enter your code	
STEP 3 Enter the code Enter the six digit passcode shown in the mobile app.	Passcode Q six digit passcode	
	Complete authentication	



4. When logging into Suralink, you will now be prompted to provide a 6 digit passcode after entering your username and password. Open your mobile authentication app on your mobile device and enter the code provided.



Professional Document Exchange



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6 digit Passcode

Verify Passcode

Do you not currently have access to your authenticator?